



## **CERAMICS OPEN STUDIO POLICIES AND USER AGREEMENT**

### **CAC Ceramic Studio Monthly Rate**

Level 1 (Adult CAC Ceramics Students):	<b>no additional charge</b>
Level 2 (hobby potter):	<b>\$50.00/month CAC Member</b> <b>\$60.00/month Non-CAC Member</b>

Firing cost: **.05/cubic inch, or .03/cubic inch if over 1500 cubic inches.**

Full electric kiln firing: **\$60 (includes bisque and glazed materials)\***

Gas kiln firing: **\$380 full kiln, \$195 half kiln (includes bisque and glazed materials), with an additional \$150.00 for studio manager to load and manage kiln\***

*\* Partial to semi-full kiln loads to be discussed on an individual basis with studio manager (prices also based on temperature and type of glaze)*

All students using the Ceramics Studio outside of class hours are required to sign this document and abide by the Studio Policies.

Open Studio members can provide their own temperature appropriate clay, cone 6-10 by purchasing from Clayworks Supply. Members may purchase clay at the Chesapeake Arts Center at **\$0.75/lb for most clay and \$1.25 for porcelain clay** (based on availability).

Please notify Studio Manager, Cami Ascher, 774-286-1436 or [camilla@chesapeakearts.org](mailto:camilla@chesapeakearts.org), before bringing any clay into the ceramics lab.

### **Payment Procedures**

Payment for clay/firing can be made via credit card on the last day of class, or via credit card or cash during CAC's normal business hours.

### **Ceramic Studio Usage**

The Ceramics Studio is available for use during normal CAC hours of operation when a ceramics class is not in session. All open studio time can be found on our website. Reservations are taken on a first-come, first-serve basis through our online appointment calendar: <https://www.chesapeakearts.org/ceramics-open-studio-scheduling>. Students and renters MUST make an appointment at least 24 hours in advance to gain access to the ceramics studio.

Initials: \_\_\_\_\_

Students and renters must start clean-up at least 30 minutes before the end of their session. Students and renters are responsible for signing in and out on the sign-in sheet provided at the table near the front office.

## **Renter Classifications and Requirements**

Level 1: Ongoing student: Enrolled students for current or future class. Students currently enrolled in a class have access during the session and one week after the final class. Students from a preceding semester that are committed to a future ceramics class in the following semester are granted Open Studio access for a grace period of no more than **six weeks** between classes, before being required to enroll as a Level 2 Studio User. Age minimum 18.

Level 2: Amateur / hobby potter / sculptor. Former basic/intermediate level students, or those who complete an interview with the Studio Manager and are approved. Must be able to work without instruction and be familiar with studio equipment such as slab roller, potters wheel, and extruder. Must be pre-approved by Studio Manager. Age minimum 18.

## **Ceramic Studio Kiln Protocols**

All classroom electric kiln glaze firings will be scheduled and listed on the classroom calendar. Bisque firings by necessity will be done when an adequate number of pots can be loaded.

- \* Six week classes will have at least one glaze firing at the end of the session.
- \* Eight week classes will have at least one firing.
- \* Twelve week classes will have at least two firings.

Schedule times are at the discretion of the class's instructor, but all will be posted on calendar and the Studio Manager will be made aware of the schedule. Instructors are to inform students of these protocols and encourage students to be ready when firings are scheduled.

Any partial student and personal firings will be scheduled at the discretion of the Studio Manager. No personal firings will be allowed without the consent of the Studio Manager. Class firings take precedence over personal firings. Personal firings will be paid for at the current full or partial kiln firing rates, or at the cubic inch volume rate.

## **Studio Policies**

1. No one under the age of 18 is allowed in the Ceramics Studio unsupervised.
2. All persons wishing to use the Ceramics Studio must sign the waiver below.
3. All persons using the Ceramics Studio must leave it in at least the same condition as they found it, if not better.

Date: \_\_\_\_\_

Initials: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone (home): \_\_\_\_\_ (work): \_\_\_\_\_ (cell): \_\_\_\_\_

Email: \_\_\_\_\_

Would you prefer to be contacted by phone or by email?      Phone                      Email

For Level 2 (hobby potter) Only: Describe your experience in ceramics, what studios you worked at or studied with, where and when:

**User Agreement:**

- I hereby certify and agree that by using the Chesapeake Arts Center (CAC) Ceramics Studio that I do so at my own risk. I hereby waive, release, and forever relinquish any claims against CAC for my use of the Ceramics Studio and I agree that I will indemnify and hold CAC harmless from my use of the Ceramics Studio. I will be liable to CAC for any damage caused to the equipment or suffered by the equipment as a result of my use of the Ceramics Studio.
  
- I hereby agree to clean up the Ceramics Studio after every use. Clean-up means leaving the Ceramics Studio *at least* in the same condition as it was found, if not better.
  
- I agree to pay my monthly fee in a timely manner and understand that should my monthly payment expire, I will not be permitted use of Open Studio time.
  
- I agree that any non-compliance with these terms could result in forfeiture of future privileges of the use of the Ceramics Studio.
  
- I have read, understand, and accept these Terms, Conditions and Policies
  
- I hereby certify that I am over 18 years old.

**Renter/Student  
Signature** \_\_\_\_\_

**Ceramics Studio Manager  
Signature** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Starting Date of Ceramic Open Studio Usage:** \_\_\_\_\_

Initials: \_\_\_\_\_